

# Template to Develop a Rural Training Site

*Produced by Oregon Health and Science University Department of Surgery;  
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## Site Selection

- Size of hospital
  - Volume of cases
  - Case distribution
  - Match with program's needs
- Quality and willingness of surgeons to teach
- Cooperation of hospital administration

## Funding

- Salary
- Benefits
- Living costs—furnished housing

## Contracts

- Master contract
- Program Letter of Agreement

## Educational Content

- Goals and Objectives
- Curriculum
- Compliance with ACGME regulations
  - Supervision
  - Work hours and work hours reporting
  - Performance evaluation
- Conferences
  - M & M
  - Journal Club
  - Resident Conference—videoconference

## ACGME approval

- GME committee/DIO at home institution
- RRC-S
- Web Ads

## Sponsoring Program/Rural Site Interaction

- Program Director Responsibilities
  - Faculty selection
  - Monitoring of resident experience
  - Compliance with ACGME guidelines
    - Faculty supervision of residents
    - Resident working hours
    - Feedback and evaluation by faculty
- Rural Site Director's Responsibilities
  - Prompt reporting of performance problems